

GEMFIELDS

**How to participate in the Annual
General Meeting to be held on
Wednesday 29 June 2022 at 10 a.m.
(British Summer Time) as a virtual
participant**

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Important Notes

Shareholders on both the South African Share Register and Guernsey Share Register who wish to participate in the Annual General Meeting (AGM) virtually and not in person must follow the process as set out below: The AGM Webcast Platform can be found at: <https://gemfields.virtual-meetings.online/login>

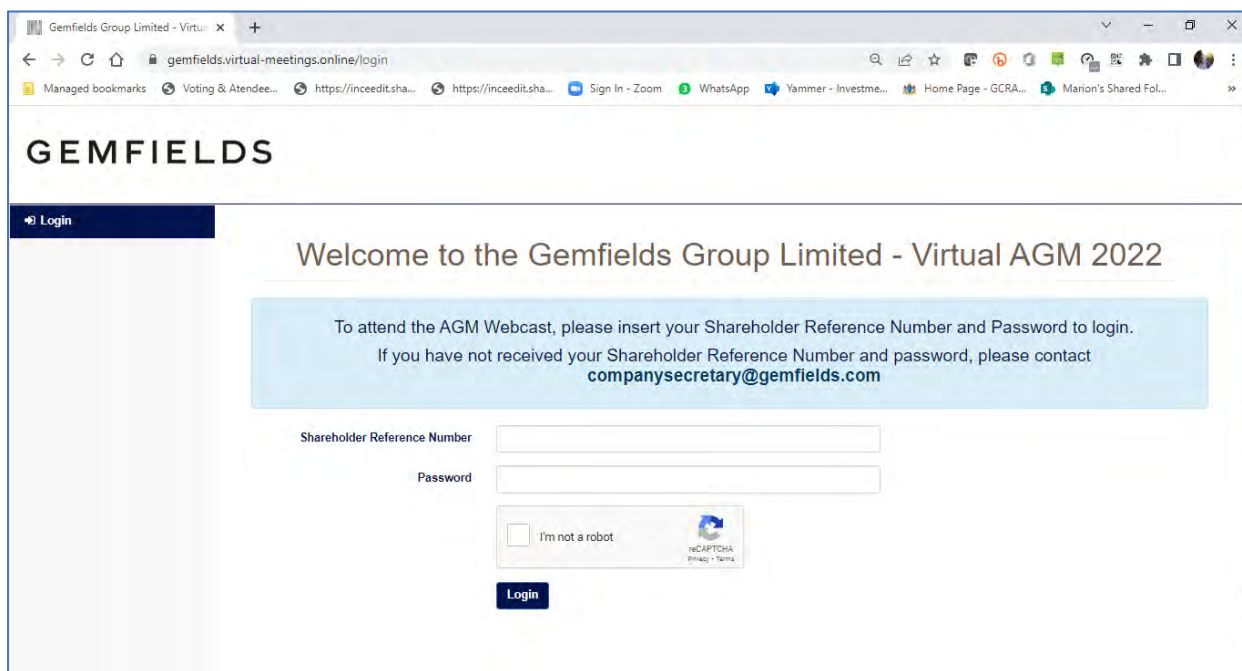
- a) Shareholders on the South African Share Register who hold their shares through a Central Securities Depository Participant (CSDP) or broker must request that their custodian furnish them with the relevant Letter of Representation.
- b) Certificated shareholders and those shareholders who hold their shares in their 'own name' may also access the AGM Webcast Platform at <https://gemfields.virtual-meetings.online/login>
- c) Only shareholders in possession of a valid Letter of Representation will be eligible to access the webcast during the AGM. Shareholders must submit their Letter of Representation to the company secretary at companysecretary@gemfields.com to receive their shareholder reference number and password in order to register on the AGM Webcast Platform and access the AGM webcast.
- d) Shareholders on the South African Share Register who hold their shares through a Central Securities Depository Participant (CSDP) will only be able to login and view the webcast.

1. Overview

This document explains how to login to Gemfields Limited Annual General Meeting Webcast that will be held on Wednesday 29 June 2022 at 10 a.m. (British Summer Time or 11h00 South African Time)

a) Your Login Credentials

The URL address to access the iProxy platform is <https://gemfields.virtual-meetings.online/login>



The login credentials are your Shareholder Reference Number and Password.

If you have not received your Shareholder Reference Number and Password, please contact companysecretary@gemfields.com

b) Logging out of the platform

The platform is designed to allow you to login and if needs be logout. Once logged out, you can login again.

2. Login in Screen

The login screen is shown below. This is accessed at

<https://gemfields.virtual-meetings.online/login>

Insert your **Shareholder Reference Number** followed by your **Password** in addition to ticking the **I'm not a Robot** tick box. Only once you have inserted a valid Shareholder Reference Number and Password, the platform will grant you access.

GEMFIELDS


Login

Welcome to the Gemfields Group Limited - Virtual AGM 2022

To attend the AGM Webcast, please insert your Shareholder Reference Number and Password to login.
If you have not received your Shareholder Reference Number and password, please contact companysecretary@gemfields.com

Shareholder Reference Number

Password

☐ I'm not a robot 

Login

Insert login credentials and then tick I'm not a Robot to login

If you insert an incorrect login credentials, the platform will advise an error message indicating this fact (see below)

You have entered an invalid member ID or password
Please note that after 2 further failed login attempts your account will be temporarily suspended

GEMFIELDS

Login


Welcome to the Gemfields Group Limited - Virtual AGM 2022

To attend the AGM Webcast, please insert your Shareholder Reference Number and Password to login.
If you have not received your Shareholder Reference Number and password, please contact companysecretary@gemfields.com

You have entered an invalid member ID or password
Please note that after 2 further failed login attempts your account will be temporarily suspended

Shareholder Reference Number

Password

☐ I'm not a robot 

Login

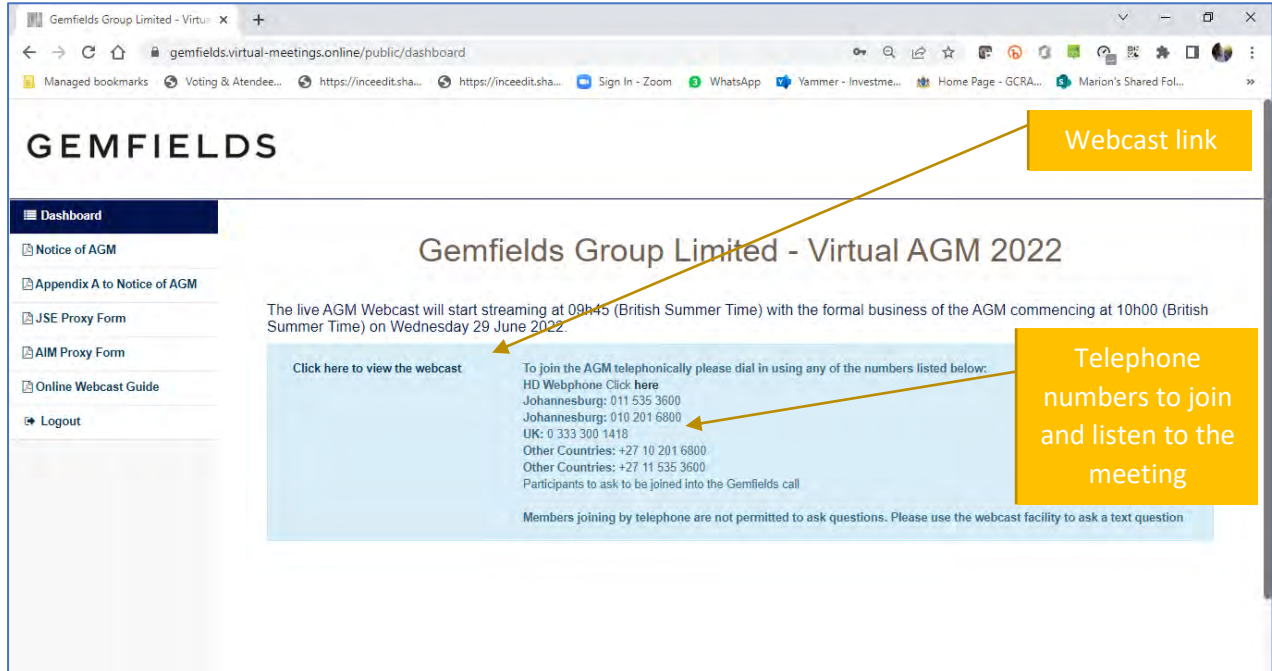
Invalid Input Message

3. Joining the AGM Webcast

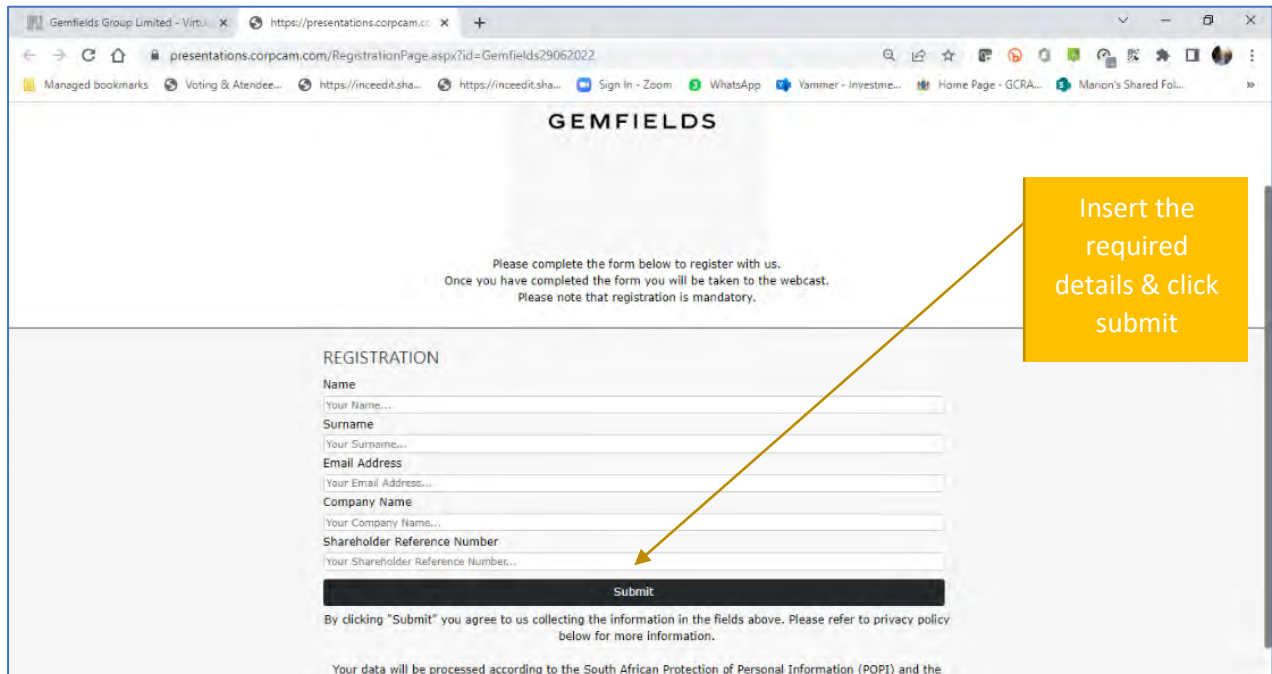
Once you have logged in you will be able to click on the link to join the webcast (see overleaf)

To view the webcast, click on the link below

[Click here to view the webcast](#)



Clicking on this link opens another window in your browser (see below)



Please insert the following information

- Your name
- Your surname
- Email address

- Company Name
- Shareholder Reference Number

After submitting the presentation webcast window will now be shown on your screen (see below)



- Click on the **Start Button** to view the webcast (centre of screen)



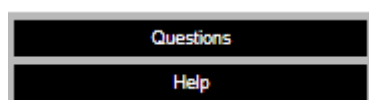
- **Volume control** is in the bottom left of the webcast window



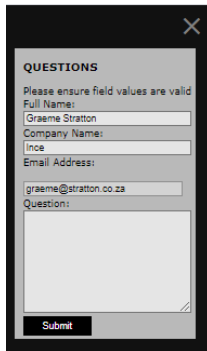
- Full Screen View in the bottom right of the webcast window



- **Questions and Help** are in the top left of the screen



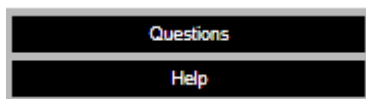
- Click on the **Question Button** to submit your text question



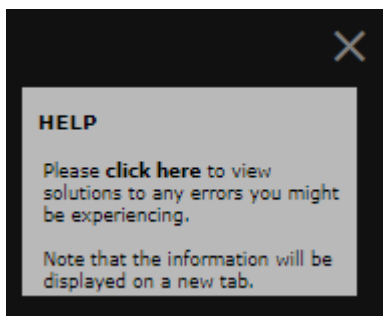
A screenshot of a web form titled "QUESTIONS". It includes a close button (X) in the top right corner. The form contains the following fields: "Full Name:" with the value "Graeme Stratton", "Company Name:" with the value "Ince", "Email Address:" with the value "graeme@stratton.co.za", and a "Question:" text area. A "Submit" button is located at the bottom of the form. A message at the top of the form says "Please ensure field values are valid".

Remember to click on submit in the foot of this box

4. Viewing the webcast – Trouble Shooting

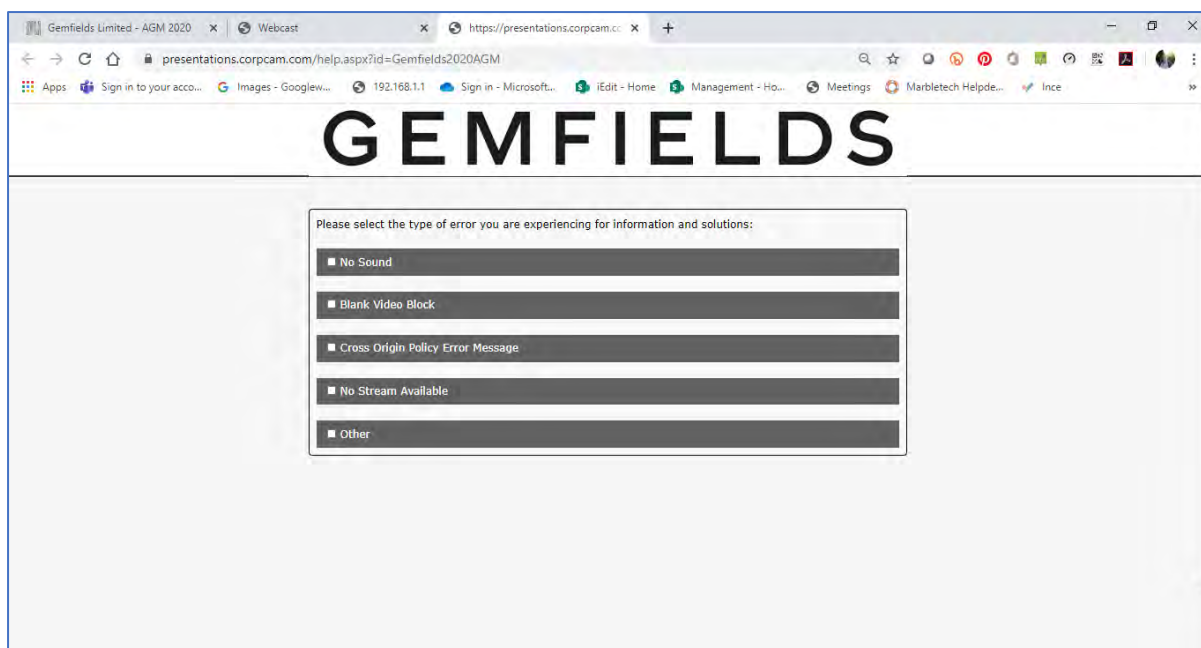


Click on the **Help** Button should you have any questions. This will open a new webpage in your browser that will help you troubleshoot.



The trouble shooter has some helpful hints and tips such as:

- No Sound
- Blank Video Block
- Cross Origin Policy Error Message
- No Stream Available
- Other



5. Using Chorus Call to follow the proceedings at the AGM telephonically

Dial-in Instructions

The numbers listed are to be dialled from the corresponding country as supplied

A. Participants dial one of the numbers listed below:

Johannesburg	011 535 3600
Johannesburg	010 201 6800
Other Countries	+27 11 535 3600
Other Countries	+27 10 201 6800
UK	0 333 300 1418

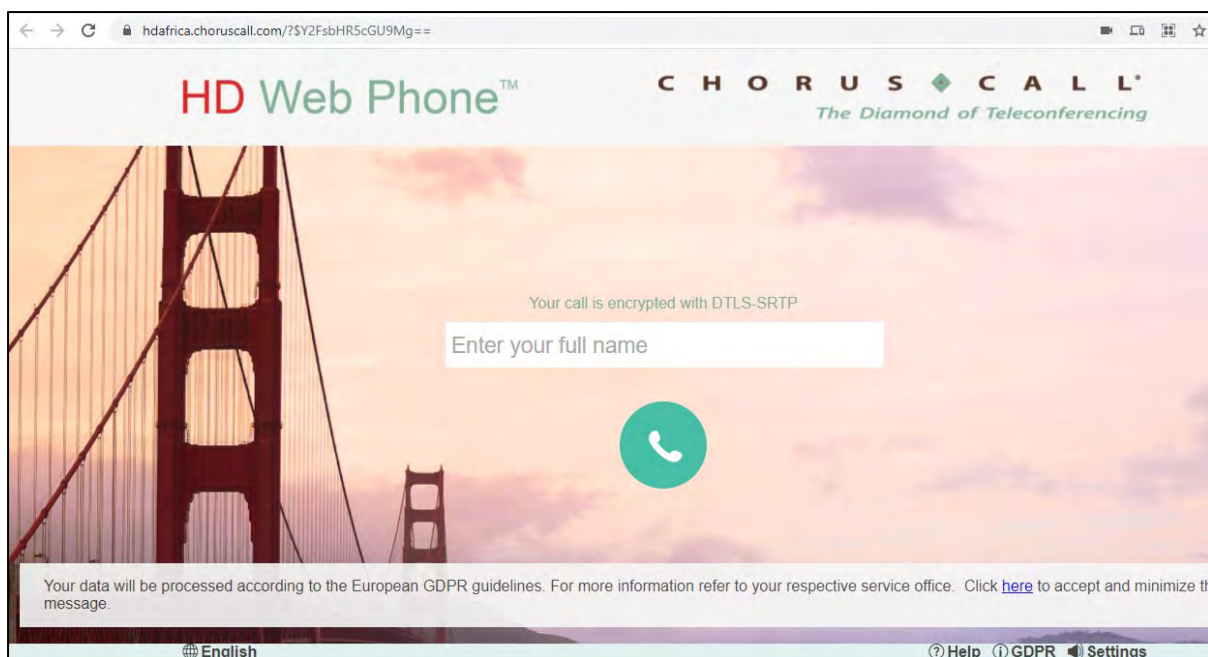
An operator will answer, all participants must advise the operator they are dialling in for the Gemfields AGM, they must provide their Name and Company and they will be connected to the event.

B. Or when using the **HD link**

Click on the HD Web Phone Link "[Click Here](#)"

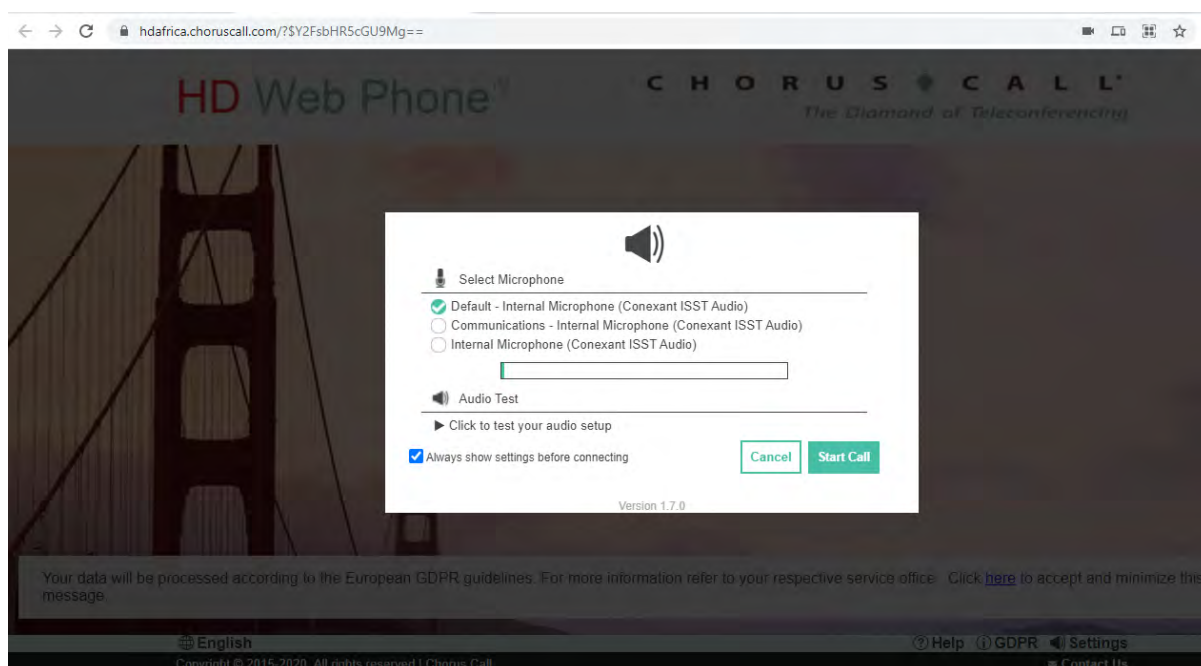
The full link is :

[https://hdafrica.choruscall.com/?\\$Y2FsbHR5cGU9MiZpbmZvPWNvbXBhbnktZW1haWw=](https://hdafrica.choruscall.com/?$Y2FsbHR5cGU9MiZpbmZvPWNvbXBhbnktZW1haWw=)



Type your Name and Surname and click on Start Call or the green phone icon

Give the browser permission to access your microphone.



An operator will answer, advise the operator they are dialling in for the Gemfields AGM, they must provide their Name and Company and they will be connected to the event.

